

Board of Management Agreed Report



Date of Meeting:	28.01.26
Opening Remarks by Secretary & Chairperson	The Chairperson welcomed the Board Members and thanked them for making the time to come to the meeting.
Congratulations	<p>Congratulations were extended to all the students who were presented with their awards for 2025 at St. Peter's, North Main Street in December.</p> <ol style="list-style-type: none"> 1. Gradam John Fitzpatrick/Junior Student of the Year: Ellie McDonagh (Clarinet – Glanmire) 2. Ronald Lees Ribbon/ Intermediate Student of the Year: Eloise Murphy (Flute – Ballincollig) 3. Pilib Ó Laoghaire Memorial Award/ Senior Student of the Year: Siún Sweeney (Flute – Ballincollig) 4. Music in the Community for a Group: The Trills String Trio (Strings – Glanmire) 5. Past Pupil of the Year: Lily Munday (Violin/Viola - Bandon) 6. Music in the Community (Individual): Laura Roche (Violin – Glanmire) 7. Special Achievement Award: Sheola Bríd Lane (Piano & Harp – Ballincollig) 8. Special Initiative Award: Emanuel Stan (Piano – Ballincollig)
Adoption of the Minutes of Previous Meeting	<p>The Minutes of the November meeting were reviewed and adopted by the Board.</p> <p>Proposed: JOC Seconded: JS</p>
Correspondence e.g. Cork ETB, DES, NCCA, NCSE, HSE etc	<p>Correspondence received was reviewed, discussed, and adopted by the Board</p> <p>Proposed: MH Seconded: CML</p>
Finance Report	<p>The Principal presented the Financial Report, which was examined and adopted by the Board.</p> <p>Proposed: JOC Seconded: MH</p>
Child Protection Oversight Report	<p>The Child Protection Oversight Report was presented to the Board.</p> <p>Proposed: JW Seconded: JS</p>

	<p>The Child Safeguarding Statement was updated to include contact details for the Relevant Person, and the Risk Assessment was reviewed, discussed, and adopted.</p> <p>Proposed: JOC Seconded: MH</p>
<p>Anti – Bullying Policy Report</p>	<p>The Principal presented the report and updated the Board on plans for Bí Cineálta for the School of Music.</p> <p>Proposer: MH Seconded: JS</p>
<p>Report on Risk Management</p>	<p>The Principal updated the Board on School Closures due to adverse weather conditions and the new Cork ETB Adverse Weather Policy.</p>
<p>General Report from Principal</p>	<p><u>The Principal presented the report.</u></p> <p><u>Policies</u></p> <ul style="list-style-type: none"> • New Cork ETB policies were noted • Consultation through Cork ETB Workplace Culture & Environment Survey was noted. • Development of the Bí Cineálta Policy • The policy of publishing an Agreed Report after each Board Meeting was presented. <p><u>Training</u></p> <ul style="list-style-type: none"> • Board CP Training and Staff CP Training have been scheduled. <p><u>Concerts & Events</u></p> <ul style="list-style-type: none"> • The Principal outlined recent and upcoming performances in Bandon, Rosscarbery (with a visiting US Wind Band), St. Peter’s Cork, Ionad Cultúrtha, plus a Performance Programme Concert and a CETB Youth Orchestra joint concert with Cork Light Orchestra. <p><u>Teaching & Learning / Staff Development</u></p> <ul style="list-style-type: none"> • Ortús Chamber Musicians masterclasses will be delivered on 23 February. • Annual meeting with the non-mainstream Music Education Committee meeting took place in December. • The National Conversation on Education has been launched and teachers invited to contribute. • The school’s planned January CPD day was postponed due to a bereavement. <p><u>School Activities & Administration</u></p>

	<ul style="list-style-type: none"> • An Open Day/Rehearsal will feature on Saturday 7 March, led by the Youth & Junior Orchestras and the Ballincollig Youth Band. • The updated system fee payment will roll out in the coming months. • The school website will undergo a rebrand in 2026. • The newly formed Instrumental Exams Committee have identified their priorities for 2026: Special accommodations, Grade 7 & 8 options, Timetabling improvements and Singing exams reinstated <p><u>Finance & Asset Management</u></p> <ul style="list-style-type: none"> • An asset stock take has been completed. • New instruments purchased: 2 French Horns, 6 pBones; Richwood Bouzouki; Yamaha piano for St. Brogan’s College; 2 second-hand electric pianos. <p>Proposed: JOC Seconded: JW</p>
Agreed Report to Staff & Parents/Guardians	This practice will begin after the January meeting and will be published on the school website.
Agreed Date for Next Meeting	March 11th