

CORK ETB SCHOOL OF MUSIC



ADMISSIONS POLICY

Cork ETB School of Music is a multi-campus Music school operating in local communities in Cork under the auspices of Cork ETB.

- It strives to uphold the mission of Cork ETB to find a pathway for every learner within the school and to provide a high quality service which is innovative, responsive and inclusive.
- While the pursuit of excellence is encouraged and expected, an emphasis is placed on effort participation, and personal best. The contribution and individual abilities of each student is nurtured and celebrated.
- Equality of access is a key value. No child will be refused admission for reasons of ethnicity, special educational needs, disability, language/accent, gender, traveller status, asylum-seeker/refugee status, sexual orientation, religious or political beliefs and values, family or social circumstances.

PURPOSE OF THE POLICY

To provide fair, transparent and effective criteria for admission of students to Cork ETB School of Music.

PLACES AT THE SCHOOL

The school must operate within a defined teaching allocation from the Department of Education and Skills and cannot undertake to enrol in excess of the places available at any given time.

ENROLMENT PROCEDURES - GENERAL

- The service offered by Cork ETB School of Music is for children and young people under the ages of 18.
- Application to the school is through the website www.ccsbm.ie
- Students will normally be required to be at least six years of age to be considered for a place in the school, but parents may apply online when their child is at any age.
- Parents may apply for any number of instruments in any number of centres. When their child is placed on an instrument and registered to the school, the duplicate applications are removed as access to a first instrument is our main focus. There is a different pathway to apply for a second instrument. Information is available from the teachers.

- Parents need not apply each year. The data is held until the child is placed.
- Parents may enquire regarding the status of their child's application at any time to waitinglist@ccsm.ie.

The school may also contact parents from time to time to reaffirm interest and/or to discuss/offer different options.

ENROLMENT PROCEDURES - TIMELINE

- Re-registration of existing students takes place during the month of April each year and vacancies in the school are identified.
- Contact with prospective new parents/students is normally in early summer but can also be during the academic year in the case of unexpected vacancies arising.

ENROLMENT PROCEDURES – CRITERIA

The following criteria in order of priority will be applied when selecting new students from the applications:

1. Practical age considerations (See recommended ages for beginners in General Information appendix)
2. Earliest Date of Application
3. Children attending a Cork ETB primary school
Children attending a feeder schools of the local Cork ETB second level school
Children attending a Cork ETB second level school
4. Children of a CETBSM staff member
5. Children with prior experience who are not catered for under the criteria above*

DATE OF REVIEW

Policy adopted _____

Date of Next Review _____

